

The logo for Data Management Solutions, Inc. (DMSI) features the letters 'DMSI' in a bold, serif font, with each letter having a 3D, embossed appearance. The letters are set against a light gray rectangular background.The company name 'Data Management Solutions, Inc.' is written in a large, bold, serif font. Each letter is embossed with a 3D effect, giving it a metallic or stone-like appearance. The text is set against a light gray background.

Announcing our new Document Management Module for Version 8

Finally, there is a way to manage all of your personal, or corporate documents from within your custom application

Our Document Management Module provides instant access to any document you choose to catalog from within your application. You can view documents, print a list of documents within the folder, update the folder whenever desired, and you can reset the directory with the press of a single button. This feature is extremely useful if you move a folder on your hard drive.

The catalog update will always show the most recent update (file date) for each file within the directory. You can delete an entire directory (and the file references) without disturbing the files themselves. You can also delete a single file from the directory.

The same type of module is available for corporate documents. For example, our Law Office Management System for version 8, includes a module to show all documents by case, making preparation for trials, discovery, interrogatories, a simple matter of opening the case file and viewing or printing a list of all documents within the case folder.

This eliminates the time it now takes to locate documents and print them. When a laptop is taken to Court, the ability to update file locations to the local drive makes all files available even when not in their original location (on the network drive). With a custom backup system (included), the need to store files “offsite” can be minimized, if not completely eliminated, saving time when the need to view a file arises, as well as the expenses connected with storage and retrieval of files.

DMSI - [Personal Documents Catalog]

DMSI

Personal Documents Catalog Delete Directory?

MarkDelete

Dir: C:\My Documents\Aster 1002 DMSI-ADMIN 56 Documents

ID	Location of Document	File Date	Type of Document
1002	C:\My Documents\ASTER\	01/17/2008	
1002	C:\My Documents\ASTER\..	01/16/2008	
1002	C:\My Documents\ASTER\2006_mortgagechange_searle.txt	01/10/2008	
1002	C:\My Documents\ASTER\2006_spclassesment_ins.pdf	11/11/2006	
1002	C:\My Documents\ASTER\2007_taxbill.pdf	11/03/2006	
1002	C:\My Documents\ASTER\2008budget.pdf	11/02/2007	
1002	C:\My Documents\ASTER\2008_proposedtaxbill.pdf	09/05/2007	
1002	C:\My Documents\ASTER\2008_taxbill.pdf	11/02/2007	
1002	C:\My Documents\ASTER\3236_quitclaim.pdf	11/13/2006	
1002	C:\My Documents\ASTER\aaa.doc	01/09/2008	
1002	C:\My Documents\ASTER\asterlanelease.doc	07/15/2002	
1002	C:\My Documents\ASTER\aster_2007_2008_hoins.pdf	11/05/2007	
1002	C:\My Documents\ASTER\aster_qclaim_recorded.pdf	12/14/2005	
1002	C:\My Documents\ASTER\bbb.doc	01/09/2008	
1002	C:\My Documents\ASTER\carpetquote1.pdf	06/04/2007	
1002	C:\My Documents\ASTER\ccc.doc	07/27/2005	
1002	C:\My Documents\ASTER\coastalfloors_carpet.pdf	07/30/2007	
1002	C:\My Documents\ASTER\condocarpet.txt	06/05/2007	
1002	C:\My Documents\ASTER\condoinsinfo_2006.pdf	10/21/2006	
1002	C:\My Documents\ASTER\condoins_2006_2007.pdf	11/08/2006	
1002	C:\My Documents\ASTER\condoletter.doc	10/26/2003	
1002	C:\My Documents\ASTER\CONDOOctober 25.doc	10/25/2001	
1002	C:\My Documents\ASTER\CONDO_AD.TXT	11/28/2003	
1002	C:\My Documents\ASTER\CONDO_INS_2005.pdf	09/30/2005	
1002	C:\My Documents\ASTER\cooperins.pdf	09/04/2007	
1002	C:\My Documents\ASTER\...	11/09/2007	

DMSI - [Personal Documents Catalog]

DMSI

Personal Documents Catalog

Displays My Computer Changes Directory and File Locations Print List

Create Catalog Add a Document Update Catalog MarkDelete Delete Marked Clear Dir

Dir: C:\My Documents\Aster 1002 DMSI-ADMIN 56 Documents

ID	Location of Document	File Date	Type of Document
1002	C:\My Documents\ASTER\	01/17/2008	
1002	C:\My Documents\ASTER\..	01/16/2008	
1002	C:\My Documents\ASTER\2006_mortgagechange_searle.txt	01/10/2008	
1002	C:\My Documents\ASTER\2006_spclassessment_ins.pdf	11/11/2006	
1002	C:\My Documents\ASTER\2007_taxbill.pdf	11/03/2006	
1002	C:\My Documents\ASTER\2008budget.pdf	11/02/2007	
1002	C:\My Documents\ASTER\2008_proposedtaxbill.pdf	09/05/2007	
1002	C:\My Documents\ASTER\2008_taxbill.pdf	11/02/2007	
1002	C:\My Documents\ASTER\3236_quitclaim.pdf	11/13/2006	
1002	C:\My Documents\ASTER\aaa.doc	01/09/2008	
1002	C:\My Documents\ASTER\asterlanelease.doc	07/15/2002	
1002	C:\My Documents\ASTER\aster_2007_2008_hoins.pdf	11/05/2007	
1002	C:\My Documents\ASTER\aster_qclaim_recorded.pdf	12/14/2005	
1002	C:\My Documents\ASTER\bbb.doc	01/09/2008	
1002	C:\My Documents\ASTER\carpetquote1.pdf	06/04/2007	
1002	C:\My Documents\ASTER\ccc.doc	07/27/2005	
1002	C:\My Documents\ASTER\coastalfloors_carpet.pdf	07/30/2007	
1002	C:\My Documents\ASTER\condocarpet.txt	06/05/2007	
1002	C:\My Documents\ASTER\condoinsinfo_2006.pdf	10/21/2006	
1002	C:\My Documents\ASTER\condoins_2006_2007.pdf	11/08/2006	
1002	C:\My Documents\ASTER\condoletter.doc	10/26/2003	
1002	C:\My Documents\ASTER\CONDOOctober 25.doc	10/25/2001	
1002	C:\My Documents\ASTER\CONDO_AD.TXT	11/28/2003	
1002	C:\My Documents\ASTER\CONDO_INS_2005.pdf	09/30/2005	
1002	C:\My Documents\ASTER\cooperins.pdf	09/04/2007	
1002	C:\My Documents\ASTER\...	11/09/2007	

Click on the file icon to view any file

DMSI - [Personal Documents Catalog]

DMSI

The Update Catalog button searches the directory and updates/adds any files within the directory

Personal Documents Catalog

MarkDelete

Dir: C:\My Documents\Aster 1002 DMSI-ADMIN 56 Documents

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1002	C:\My Documents\ASTER\2006_spclassessment_ins.pdf	11/11/2006	
1002	C:\My Documents\ASTER\2007_taxbill.pdf	11/03/2006	
1002	C:\My Documents\ASTER\2008budget.pdf	11/02/2007	
1002	C:\My Documents\ASTER\2008_proposedtaxbill.pdf	09/05/2007	
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1002	C:\My Documents\ASTER\3236_quitclaim.pdf	11/13/2006	
1002	C:\My Documents\ASTER\aaa.doc	01/09/2008	
1002	C:\My Documents\ASTER\asterlanelease.doc	07/15/2002	
1002	C:\My Documents\ASTER\aster_2007_2008_hoins.pdf	11/05/2007	
1002	C:\My Documents\ASTER\aster_qclaim_recorded.pdf	12/14/2005	
1002	C:\My Documents\ASTER\bbb.doc	01/09/2008	
1002	C:\My Documents\ASTER\carpetquote1.pdf	06/04/2007	
1002	C:\My Documents\ASTER\ccc.doc	07/27/2005	
1002	C:\My Documents\ASTER\coastalfloors_carpet.pdf	07/30/2007	
1002	C:\My Documents\ASTER\condocarpet.txt	06/05/2007	
1002	C:\My Documents\ASTER\condoinsinfo_2006.pdf	10/21/2006	
1002	C:\My Documents\ASTER\condoins_2006_2007.pdf	11/08/2006	
1002	C:\My Documents\ASTER\condoletter.doc	10/26/2003	
1002	C:\My Documents\ASTER\CONDOOctober 25.doc	10/25/2001	
1002	C:\My Documents\ASTER\CONDO_AD.TXT	11/28/2003	
1002	C:\My Documents\ASTER\CONDO_INS_2005.pdf	09/30/2005	
1002	C:\My Documents\ASTER\cooperins.pdf	09/04/2007	
1002	C:\My Documents\ASTER\...	11/09/2007	

The Add a Document Button allows the addition of a single (or multiple selected) file

Personal Documents Catalog

Delete Directory?

Deletes the current catalog and all file references

MarkDelete

Dir: C:\My Documents\Aster 1002 DMSI-ADMIN 56 Documents

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1002	C:\My Documents\ASTER\2007_taxbill.pdf	11/03/2006	
1002	C:\My Documents\ASTER\2008budget.pdf	11/02/2007	
1002	C:\My Documents\ASTER\2008_proposedtaxbill.pdf	09/05/2007	
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1002	C:\My Documents\ASTER\3236_quitclaim.pdf	11/13/2006	
1002	C:\My Documents\ASTER\aaa.doc	01/09/2008	
1002	C:\My Documents\ASTER\asterlanelease.doc	07/15/2002	
1002	C:\My Documents\ASTER\aster_2007_2008_hoins.pdf	11/05/2007	
1002	C:\My Documents\ASTER\aster_qclaim_recorded.pdf	12/14/2005	
1002	C:\My Documents\ASTER\bbb.doc	01/09/2008	
1002	C:\My Documents\ASTER\carpetquote1.pdf	06/04/2007	
1002	C:\My Documents\ASTER\ccc.doc	07/27/2005	
1002	C:\My Documents\ASTER\coastalfloors_carpet.pdf	07/30/2007	
1002	C:\My Documents\ASTER\condocarpet.txt	06/05/2007	
1002	C:\My Documents\ASTER\condoinsinfo_2006.pdf	10/21/2006	
1002	C:\My Documents\ASTER\condoins_2006_2007.pdf	11/08/2006	
1002	C:\My Documents\ASTER\condoletter.doc	10/26/2003	
1002	C:\My Documents\ASTER\CONDOOctober 25.doc	10/25/2001	
1002	C:\My Documents\ASTER\CONDO_AD.TXT	11/28/2003	
1002	C:\My Documents\ASTER\CONDO_INS_2005.pdf	09/30/2005	
1002	C:\My Documents\ASTER\cooperins.pdf	09/04/2007	
1002	C:\My Documents\ASTER\...	11/09/2007	

DMSI - [Preview: doc_catalogportrait]

File View Preview Window Help

1 X Exit Preview

Personal Docs Catalog

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C:\My Documents\Aster 1002

Fileloc	Filedesc	Filed ate
C:\My Documents\ASTER\		
C:\My Documents\ASTER\		01/17/2008
C:\My Documents\ASTER\		01/16/2008
C:\My Documents\ASTER\2005_asterproptax.pdf		01/08/2008
C:\My Documents\ASTER\2006_mortgagechange_searle.txt		01/10/2008
C:\My Documents\ASTER\2006_spclassessment_ins.pdf		11/11/2006
C:\My Documents\ASTER\2007_taxbill.pdf		11/03/2006
C:\My Documents\ASTER\2008budget.pdf		11/02/2007
C:\My Documents\ASTER\2008_proposedtaxbill.pdf		09/05/2007
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C:\My Documents\ASTER\CONDO_INS_2005.pdf		09/30/2005
C:\My Documents\ASTER\cooperins.pdf		09/04/2007
C:\My Documents\ASTER\cypresscondoxcl.pdf		11/08/2007